

# **CANTERBURY DRESSAGE NZEF**

**Minutes of monthly committee meeting held at the Robbies Yaldhurst,  
on Wednesday, 19<sup>th</sup> June 2013**

**APOLOGIES:** Ena Graham, Chris Lovelady, Jude Greenslade, Ken Wilson, Brugs  
Nicholls, Pat Ydgren  
*That apologies be accepted* **Carried**

## **PRESENT:**

Mel Bruce, Miranda Luddington, Mandy Blokland, Trish McKeown, Aubrey McRae,  
Paula Hippolite, Gael Kofoed, Karen Daniels, Judith Mackenzie, Robin Haberfield (in  
the Chair).

## **MINUTES OF PREVIOUS MEETING**

Robin did not have a copy with him so not confirmed.

## **MATTERS ARISING from last meeting:**

- Nil

## **CORRESPONDENCE:**

### **Inwards & Outwards –**

- Various to/from Wendy Hamerton
- Anna Gale asking how many horses she could ride at the Canterbury Champs.  
Meeting decided to look at the schedule and check with who does the draw how it  
would affect the times for the programme
- NEC – formal development plan – to go on website
- Gael passed on a flyer from Pat re the Press advertising “Join a Club” – meeting  
decided not to take it any further

## **REPORTS**

### **TREASURER’S REPORT**

Trish presented her report (attached).

### **EVENT MANAGERS’ REPORT**

- Paula Hippolite was present at meeting but had nothing to report
- World Challenge tests to be included in the Spring series. Schedules just about  
ready to come out.
- Miranda gave a report on the Winter Series with Kerry being absent
  - The supposed organisation “committee” of a totally separate group of  
people has not happened
  - A discussion on whether the viability of running the Winter Series at all, if  
we do keep, we need to decide if it is held over two days or three
  - The Winter Series presentation for this year is to be held on the last  
competition day following the completion of classes. Kerry/Linda to liaise
  - Miranda will get sashes for the Pony Champion and Reserve

## **SCORING**

Ken's report is attached.

## **JUDGES OFFICER REPORT**

Nothing to report

## **COMMUNICATIONS REPORT**

Nil

## **RIDERS REP REPORT**

Nil

## **TRAINING & DEVELOPMENT**

Nil

## **OFFICE CONVENOR**

Miranda's report is attached.

- Noted we need a list of current First Aid people or medics who may be on the grounds
- Noted we need a separate section in the "on line" entries procedure for assistance forms

## **SPONSORSHIP REPORT**

This position is still vacant.

- Charlotte Mooney has offered to help someone who would take on this role.
- Aubrey working on two sponsors for Canterbury Champs

## **WRITERS**

Nil

## **NEC REPORT**

- Proposal for development to go on the website.

## **TRAINING SQUAD**

Jude's report is attached, along with a report from Linda Warren-Davey

- Criteria details and commitment of participants to go on application form
- Funding applications – Aubrey has two sources (Lion Foundation and Selwyn District Council) and applications will be under way soon.

## **GENERAL BUSINESS**

**SI Young Riders High Point Series** – we would support this with contribution of \$70 to cover rosettes.

**Susan Edwards Memorial Trophy** - Clarified that this trophy is to go to a Canterbury rider winner of Level 2 & 3 Musical Freestyle overall highest points for Canterbury Champs & SI Champs.

**Conference Remits** – Robin went through the remits and the meeting decided whether we would support the following:

**Support**

- Use of half marks for all grades
- SIC and NIC held in respective Island with same judges, on successive weekends with overall Champion from the two competitions.
- Standardisation of Championship points for regional competitions

**Not Support**

- SIC and NIC being held before Christmas
- Nationals being held before Christmas

Meeting closed at 9.10 pm

### **Scorer's Report (Ken Wilson)**

Even though we have had a couple of very small problems I have found the online system very good and much quicker. The fact that if you make a mistake while entering the system tells you and you cannot go on until you have corrected your mistake saves ages and you never have to cancel and re-enter. We have not had any .5's in the winter series but John tells me it is very easy as you do not have to hit enter after each score, yippee.

Re the Winter series prize giving it does not make any difference to me I will have the results for each class available within 15 minutes so people can collect on the day if you wish.

I feel it is most important that we get information onto the web site and Facebook as soon as possible!

Also I have been talking with Sandy Houston with regards to the overall winners and she has come up with a very good way of scoring these that allows for both number of entries and the score each person obtains. I will sit down in next couple of days and compare the two systems and send out my results.

I will not be able to attend the meeting sorry.

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### **Training Squad Report (Jude Greenslade)**

CD Training Squad Meeting 13/6/2013 Minutes:

Assessment of previous year:

#### Positives:

- It happened – a major achievement!!
- Most riders improved markedly with some significant successful results at Nationals + HOY 2013.
- Good team spirit started to develop – evident particularly at SICH.
- Christine Weal proved to be a very good choice – tireless worker, strongly supported the squad concept, worked well with the riders and their existing trainers.

#### Negatives – or 'Need to do Better's:

- Selections criteria needs fine-tuning
- NEED GRANT MONEY to continue
- Dates of trainings sessions need to be better spaced
- Questionable whether 8 sessions needed
- No team was entered for SICH or Nationals!
- Formalise and ensure that goal setting etc is happens properly and is followed up.
- Sound System required – awaiting grant monies.
- Needs to be better publicised.

#### Decisions:

- Venue – McLeans Island or Brugs' place if bad weather.
- Ensure Squad Section on Website is clearer still.
- Determine number of training sessions 6-8 – when can schedule with Christine – likewise spacing of these.
- Squad riders 2013-14 to make a significant contribution to running Winter Series 2014.

- Selection criteria refined.
- Dates for applications and 'ride before selectors' decided 3rd July and 20-21st July respectively
- Group to meet at Brugs' place Monday July 8th to go over applications.

### **Linda Warren-Davey's Input regarding the Training Squad**

I would also like to make a suggestion regarding the goals of the Canterbury Training Squad.

1. That one of the goals is not just *participation* at a National level, or at an Island or National competition, but specify a more specific and achievable goal (gain a top 10 placing) or a % (a personal best) for the rider to attain. These goals would be discussed and decided in conjunction with the trainer/s.
2. Also, to more accurately assess whether the Training is producing the required result, I would also like to suggest that riders are given a spreadsheet, with columns for them to enter their %'s gained at competitions, so we (the Training committee) can gauge their improvement, not just within the season, but also from the previous year.

Was this done last year??? And if so, then that's great news.

If not, I am not sure how you can accurately quantify how much of a success the training is, other than by the 'warm fuzzies' it gives those involved.

It is too easy to say how 'well' everyone has done, or how 'well' they are going - but when member's \$\$ are being spent, I think it's important to attempt to use a more specific and transparent method in an attempt to gauge the improvement in performance, and results are black and white.

Happy to discuss further, sorry I can't make it tonight.

Linda

### **Office Convenor's Report (Miranda Luddington)**

The second day of the Winter Series was quiet as entries were low. One rider unfortunately came off (luckily not badly hurt), at the time we had 3 people on the grounds that hold First Aid Certs, two were judging and the other about to ride. I wondered if we had a list of current First Aid Certificate holders that could be kept in the office.

We are having a few problems with Rider Assistance or rather lack of assistance. This is partly due to there not yet being a specific tab to go to when entering on-line, riders currently have to put this in "yarding requirements". John is aware of this and it is one of the things that will be sorted before the new season gets underway. However there are some riders who offer to assist but then fail to do their nominated task, this was particularly noticeably at the end of day 2 of the Winter Series.

For Day 2 of the Winter Series we had a higher percentage of on line entries than for Day 1. Overall the on line system seems to be working very well.

### **Finance Report (Trish McKeown)**

| CANTERBURY DRESSAGE- MONTHLY TRANSACTIONS |            |                 |            |      | MAY       | 2013             |
|---|------------|-----------------|------------|------|-----------|------------------|
|   |            | DEPOSITS        | 00 acc     |      |           |                  |
|   | banked     | E/Fees          | for May    | 6th  | \$        | 3,305.00         |
|   |            | E/Fees          | d/c        |      | \$        | 57.00            |
|   | banked     | E/Fees          | for may    | 19th | chqs      | \$ 1,325.00      |
|   | banked     |                 |            |      | \$        | 57.00            |
|   | banked     |                 |            |      | \$        | 44.00            |
|   | d/c        | E/Fees          | may & june |      | \$        | 3,456.00         |
|   | banked     | E/Fees          |            |      | \$        | 10.00            |
|   |            | misc            |            |      | \$        | 3.00             |
|   |            | funds xfer      | from jtf   |      | \$        | 1,842.36         |
|   |            | GST             | refund     |      | \$        | 616.94           |
|   |            | Steinberg       |            |      | \$        | 3,760.00         |
| <b>TOTAL</b>                              | <b>MAY</b> | <b>DEPOSITS</b> |            |      | <b>\$</b> | <b>14,476.30</b> |

\$ 8,254.00

| MAY           |        | PAYMENTS          | 00acc       |             |                      |             |  |
|---------------|--------|-------------------|-------------|-------------|----------------------|-------------|--|
| DATE          | CHQ NO | PAYEE             | DETAILS     |             |                      | AMOUNT      |  |
|               | a/p    | Bank Fees         |             |             |                      | \$ 10.00    |  |
| <b>2-May</b>  | 4496   | cash              | judges &    | writers for | 5th May              | \$ 360.00   |  |
|               | 4495   | cash              | prize money | for         | 5th May              | \$ 998.00   |  |
| <b>5-May</b>  | 4497   | S Taylor          | catering    | for         | 5th May \$10 perhead | \$ 300.00   |  |
| <b>10-May</b> | 4498   | ESNZ              |             | for         | 7th April            | \$ 41.00    |  |
|               | 44500  | NEC               |             | for         | 7th April            | \$ 910.00   |  |
|               | 4801   | NEC               |             | for         | 5th May              | \$ 800.00   |  |
| <b>19-May</b> | 4802   | Ena               |             | milk sugar  | cups                 | \$ 27.14    |  |
|               | 4803   | Ken               |             | computer    | cables               | \$ 92.00    |  |
|               | 4804   | S Taylor          |             | catering    | 19-May               | \$ 150.00   |  |
| <b>21-May</b> | 4806   | Rosendale         |             | win         | for AGM              | \$ 117.00   |  |
|               | 44807  | Mel B.            |             | sausages    | for winter series    | \$ 109.75   |  |
| <b>320/5</b>  | A/P    | to rapid save     | acct 097    |             |                      | \$ 10.00    |  |
| <b>26-May</b> | 4809   | Parrots Print     | programmes  |             | 7th April            | \$ 67.20    |  |
| <b>27-May</b> | 4810   | DNZ               |             | Steinberg   | lessons 18 x \$235   | \$ 4,230.00 |  |
|               | 4812   | online equestrian | entries     |             | for 19th May         | \$ 103.00   |  |

|                                |      |        |            |               |          |                    |
|--------------------------------|------|--------|------------|---------------|----------|--------------------|
|                                | 4813 | Mel B. | bubbles    | juice glasses | AGM      | \$ 61.42           |
| <b>30-May</b>                  | 4814 | cash   | judges &   | writers for   | 2nd June | \$ 220.00          |
| <b>10-May</b>                  | 4499 | DNZ    | T&D levies | for 5th May   |          | \$ 252.00          |
|                                |      |        |            |               |          |                    |
| <b>TOTAL MAY 2013 PAYMENTS</b> |      |        |            |               |          | <b>\$ 8,858.51</b> |

| ACCOUNT B/ BALANCES AS AT |           | 31/05/2013                             |                    |             |              |              |
|---------------------------|-----------|--|--------------------|-------------|--------------|--------------|
| CHEQUE ACCOUNT            | 000acc    | \$ 9,968.69                            | less unrepresented | \$ 5,520.92 | \$ 4,447.77  |              |
| RAPID SAVE                | 097 acc   | int                                    |                    | \$ 11.53    | \$ 3,412.42  |              |
| INTERNET ACCOUNT          | 001 acc   | memberships                            |                    |             | \$ 4,535.18  |              |
| CASH IN HAND              |           | 2 x sets of equal placings prize money |                    |             | \$ 144.00    |              |
| CASH IN HAND              |           | office float                           |                    |             | \$ 28.50     |              |
| CASH IN HAND              |           | unused writer cash & p/m reuse         |                    |             | \$ -         |              |
| CASH IN HAND              |           | unclaimed prize money                  |                    |             | \$ 20.00     |              |
| Achiever                  | 066 acc   | Judge Training Fund                    |                    |             | \$ 206.37    |              |
| TERM DEPOSIT              | 03001 acc | 180 days                               | 4.30%              |             | \$ 5,424.18  | due13.9.13   |
| FIXED TERM INVESTMENT     | 03005 acc | 18 months                              | 4.25%              |             | \$ 12,698.36 | due25.2.2014 |
| <b>TOTAL FUNDS</b>        | AS AT     | <b>31-May</b>                          | <b>2013</b>        |             | \$ 30,916.78 |              |

| SOUTH ISLAND CHAMPIONSHIP ACCOUNT         |            | 005 acc            | 31/05/2013 |             |
|---|------------|--------------------|------------|-------------|
| CHEQUE ACCOUNT                            | \$1,193.78 | less unrepresented | \$0.00     | \$ 1,193.78 |
| <b>TOTAL FUNDS IN STH ISLAND ACCOUNTS</b> |            |                    |            | \$ 1,193.78 |
| MAY                                       | DEPOSITS   | 005acc             |            |             |
|   | nil        |                    |            |             |
| TOTAL                                     | MAY        | DEPOSITS           | 2013       | \$ -        |
| MAY                                       | PAYMENTS   | 005acc             |            |             |
|   | nil        |                    |            |             |
| TOTAL                                     | MAY        | PAYMENTS           | 2013       | \$ -        |