



# Canterbury Dressage Group

## Minutes of the Canterbury Dressage Group Meeting 7pm – 18<sup>th</sup> March 2015 – McLeans Island

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**Present:** Aubrey McRae (Chair), Charles Usher, Gill Usher, Melanie van der Pol, Melissa Kennett, Kerry Sutherland, Miranda Luddington, Charlotte Mooney, Nicki Ford, Ena Graham

**Apologies:** Holly Merritt, Ken Wilson, Andrew Bruce, Chris Lovelady, Robin Haberfield, Gael Kofoed, Linda Warren-Davey, Viv Brien,

Previous Minutes read – Nothing to amend **Moved** Kerry, **Second** Gill

### **Matters Arising**

Arena Maintenance – Aubrey has sent a report on the condition of arenas to Robin who will discuss with the Committee at the next NEC meeting

Autumn series – Schedule has been updated to include the Grand Prix text on the next day and also the musical option for the final day

### **Correspondence In**

Pub Charity – Mel Van der Pol to send back response to Pub Charity re funding for facilities, this covered marquees etc for South Islands

Travel Funding application from Anthea to travel to Nationals \$200 proposed **Moved** Gill, **Second** Mel K

Nationals Dates proposed move from Wendy Hamerton – Shows don't have to run before Nationals, Dressage New Zealand have a preference to hold nationals in early February, away from HOY.

Aubrey to take Canterbury Dressages view point to the planning meeting in April

Gael re schedules – Gael has given notice that she will not be continuing with schedules after the AGM

### **Correspondence Out**

Nil

### **Reports**

#### **Finance**

Attached – Sponsorship money from Syncroflex and JLT is to be split between both Canterbury Champs and South Islands as is the funding from Pub charity. Canterbury champs at this stage running at a minor loss, south Islands is looking like making a profit. **Moved** Charlotte **Second** Kerry

### **Event Manager**

March day ran well with some complaints about conditions. Grass rode well. Thanks to the people who helped put arenas back up in the morning. 2 writers didn't show but we managed to get replacements for them.

### **Area Judges Officer**

We had minimum numbers of judges at the March day due to all sorts of reasons, and a few judges unable to attend at the last minute. We did cope, although it is preferable to have two judges on as the registered classes, particularly if they are below List 2.

From a judge's perspective, the back to back classes do not allow for easy allocation or a good spread of judges, and made it even more difficult to fill the classes earlier this month when we had so few. It is my preference and recommendation that we don't use this format.

Karen Daniel has been invited to judge the Para classes at the HOTY.

Anne Moore is spending five days at the HOTY and the learning experiences gained on this trip will be used to complete more of her upgrading requirements.

Thanks to Aubrey for picking me up from the Airport on my way home from the Nationals, so I could judge a couple of classes in the afternoon. I think the riders appreciated it!

### **Office Convenor**

Quiet day however scratched 10 people that hadn't paid entries.

Trophies from South Islands and Canterbury Champs need to be sorted for this year, Charlotte, Miranda and Kerry to coordinate this. – Photos and rules for each trophy to be added to the website.

### **Training Squad**

Christine is here the last weekend in March, the last squad day in April will be at Janes.

### **General Business**

Stan has been at NEC for 25+ years, suggestions for something to give him for retirement were a tree with a plaque to be planted at NEC; Garden Seat with a plaque which he can take; Charlotte and Aubrey to investigate seat options. Tree to be of Stans choosing.

Gael has resigned from schedules effective at AGM, unsure if she will continue doing website. On the website we need to review sponsors list and also update the trophies.

AGM is the 20<sup>th</sup> May, at this stage resignations are:

Schedules (Gael) Aubrey would like to do all the years schedules in one hit after conference. Will contact Sarah Gray about doing Programs for Canterbury Champs and South Islands. Would like to scrap programs for day to day events as a large expense.

Judges boards person

Riders Rep – Kerry is happy to stay on as Vice Chairperson

Options for Canterbury champs dates, in alignment with WDC, Aubrey to send out 2 options to Area delegates for their opinions, also potentially a facebook pole on the 2 options (Options C and D on dates attached at end of minutes)

Agree to change date from 4<sup>th</sup> October to 27<sup>th</sup> September to help SCNO with their dates.

Next meeting **Wednesday 22<sup>nd</sup> April** at Mcleans Island

Meeting Closed 9:00pm

## Dressage Canterbury - Income and Expenditure

Feb 15

Jan 15 Notes

Current Account 020820-0359529-00

Month End February 2015

	Feb 15	Jan 15	Notes
<b>Opening Balance</b>	<b>22,443.26</b>	<b>26,350.26</b>	
<b>INCOME</b>			
Judges Training Fund	-	-	
Transfer Other	-	-	
Entry Fees	4,691.25	3,226.00	
Rebank	-	-	
Test books	-	-	
Sponsorship	-	-	
Interest Received	8.73	-	
J Steinberg	2,585.00	-	
Fundraising	-	-	
Gear Hire	-	-	
Grants for Training Squad	-	-	
Training Squad	-	-	
GST Refunds	-	-	
Dressage NZ	-	-	
Conference	-	-	
Misc	150.00	50.00	H williamson auction SI t/b Transferred
<b>Total Income</b>	<b>7,434.98</b>	<b>3,276.00</b>	
<b>EXPENDITURE</b>			
Transfer	20,589.50	10.00	20579.50 to SI champs entry fees
Prize Money	-	45.00	
Ribbons Rugs	-	-	
Judges and Writers	-	-	
National Equestrian Centre	-	-	
Equestrian Entries Online	-	-	
ESNZ	-	-	
Dressage NZ	85.50	-	writers blocks
Office Expenses	-	-	
Programmes	-	-	
Refund of Entry Fees	42.00	-	
Advertising	-	-	
Catering	-	-	
Hire	-	-	
GST Payable	-	-	
Training Squad	-	-	
J Steinberg	-	6,900.00	
Honorariums	-	-	
Bank Fees	10.00	10.00	
Misc	50.00	-	Dressage Otago McLeans Points Prize
Stationery	-	-	
Conference	-	-	
Committee Travel Costs	-	218.00	
<b>Total Expenditure</b>	<b>20,777.00</b>	<b>7,183.00</b>	
<b>TOTAL (Balance + Income - Expenditure)</b>	<b>9,101.24</b>	<b>22,443.26</b>	
less unrepresented cheques	-	-	
plus unrepresented cheques from previous month	-	-	
<b>Closing Balance</b>	<b>9,101.24</b>	<b>22,443.26</b>	
Balance of Bank Statement	9,101.24	22,443.26	
Difference	-	-	

## INCOME

Judges Training Fund

Transfer Other

Entry Fees

Rebank

Test books

Sponsorship

Interest Received

J Steinberg

Fundraising

Gear Hire

Grants for Training Squad

Training Squad

GST Refunds

Dressage NZ

Conference

Misc

**Total Income**

## EXPENDITURE

Transfer

Prize Money

Ribbons Rugs

Judges and Writers

National Equestrian Centre

Equestrian Entries Online

ESNZ

Dressage NZ

Office Expenses

Programmes

Refund of Entry Fees

Advertising

Catering

Hire

GST Payable

Training Squad

J Steinberg

Honorariums

Bank Fees

Misc

Stationery

Conference

Committee Travel Costs

**Total Expenditure****TOTAL (Balance + Income - Expenditure)**

less unrepresented cheques

plus unrepresented cheques from previous month

**Closing Balance**

Balance of Bank Statement

Difference



CANTERBURY DRESSAGE  
 ALL ACCOUNTS - BALANCE as at 28 February 2015

Account Name	Account Number	Maturity Date	Balance at 28 February 2015	Balance at 31 January 2015	Difference
General Cheque Account	02-0820-0359529-000		\$ 9,101.24	\$ 22,443.26	- 13,342.02
Squad Training Account	02-0820-0359529-001		\$ 6,138.06	\$ 5,369.13	768.93
Major Event Account	02-0820-0359529-005		\$ 21,438.39	\$ 8,466.49	12,971.90
Judge Training Fund	02-820-0359529-066		\$ 3,575.56	\$ 3,572.82	2.74
Savings	02-0820-0359529-097		\$ 8,444.79	\$ 8,381.42	63.37
Membership Account	02-1266-0008557-001		\$ 1,926.97	\$ 1,924.58	2.39
Term Deposit	31759529-03001	8-Sep-15	\$ 5,424.18	\$ 5,424.18	-
Term Deposit	31759529-03005	25-Aug-15	\$ 13,510.10	\$ 13,510.10	-
		<b>TOTAL</b>	<b>\$ 69,559.29</b>	<b>\$ 69,091.98</b>	<b>467.31</b>

Dressage Canterbury - Profit and Loss	Dec 14	Notes
<b>Canterbury Champs 2014 - Draft</b>		
<b>December</b>		
<i>Opening Balance Major Event Account</i>	3,295.62	
<b>INCOME</b>		
Transfer Other	15,935.00	Entry fees from -00
Entry Fees	4,292.75	
Cash Banked (Rebank)	799.00	
Sponsorship		
BBQ Tickets	360.00	
Dressage NZ	-	
<b>Total Income</b>	<b>21,386.75</b>	<i>Approx \$9,000 total</i>
<b>EXPENDITURE</b>		
Transfer	-	
Prize Money	3,556.00	
Ribbons Rugs	2,865.05	
Judges and Writers	2,147.00	airfares judges
Judges Accommodation	1,371.00	
National Equestrian Centre	4,110.00	
Equestrian Entries Online	511.25	
ESNZ	-	
Dressage NZ	2,762.00	paid twice in error getting refund
Office Expenses	-	
Programmes	374.40	
Refund of Entry Fees	1,196.75	
Advertising	-	
Catering	2,290.00	
BBQ costs	303.03	
Hire	1,752.65	Marquee, SS and plates etc
GST Payable	-	
Bank Fees	-	
Misc	2,100.00	cash out writers and floats BBQ
Stationery	-	and caravan hire
<b>Total Expenditure</b>	<b>25,339.13</b>	
<b>TOTAL (Income - Expenditure)</b>		<b>Loss</b>
plus reimburse extra payment to DNZ	1,381.00	
plus sponsorship Income	1,500.00	
<b>Total Loss</b>	<b>- 1,071.38</b>	