

Minutes of the Canterbury Dressage Group Meeting
7pm - 21st May 2014 – Yaldhurst Hotel

Present: Aubrey McRae (Chair), Andrew Bruce, Sally Field-Dodgson, Viv O'Brien, Melanie van der Pol, Melissa Kennett, Linda Warren-Davey, Kerry Sutherland, Gael Kofoed, Robin Haberfield, Jude Greenslade, Chris Lovelady

Apologies: Miranda Luddington, Charlotte Mooney, Nicki Ford

Previous Minutes read – Nothing to amend

Matters Arising

Remit on DNZ Board Member Rotation has been sent. Wendy spoke to Aubrey to clarify:

1. If a member stands down after the 3 year term, then can be re-elected for another 3 years. They must then stand down for the next term or could be re-elected after a year if a position becomes available.
2. That position replacements are being staggered.

Two positions – Training & Development and Marketing – are appointed positions and these are re-appointed every year

Aubrey noted that the remit that was put in was based on the Australian and FEI current model.

Correspondence In

Wendy – re Roadshow for event management

TB Prize that had not been paid out. Mel advised she will organise payment once new signing authority has been lodged. Also to check that 2nd prize money was paid out.

ACTION: MvdP

Correspondence Out

Nil

Correspondence be accepted

MOVED: Kerry SECOND; Robin

Reports

All tabled at AGM

Finance

A significant loss of \$4700 last year.

Have agreed to \$5000 for judges training fund and \$2000 for Squad Training to assist with getting a selected team from the squad to travel to the Nationals, funding to be sought to cover some training costs.

Miranda has declined honorarium

Equestrian Entries - \$1 was added to all entries to cover use of the system.

We need to look at ways to ensure we don't lose money again this year.

Possibly look at running the schools interschool competition this year?

Run in conjunction with SI Champs? Andrew & committee to investigate

ACTION: AB

Sally to talk to Pippa (school co-ordinator) re dates.

Financial Report

Melanie has now taken over all paperwork from Trish. She is making some changes and is planning to utilise on-line payments for prize money and accounts where possible.

The committee requested a P&L be submitted after each competition for each account.

ACTION: MvdP

Accounts have not been audited – Mel to investigate what level of audit is required.

ACTION: MvdP

Still have some outstanding payments from sponsors of Canterbury and South Island Champs.

General Business

Planning Meeting – no major issues

YDH – Forward plan is to adopt a new format for competition, criteria to be finalised. This will be a separate competition for each age group at major events.

Nationals – Due to Canterbury decision on nationals being centralised the discussion concluded that it would be centralised with the proviso that in 3 years' time, it can be re-visited.

Secretary – A late nomination of Melissa Kennett.

MOVED: Linda Warren-Davey, SECOND: Kerry Sutherland. CARRIED

Melissa duly elected with the thanks of the committee.

Judges Fund

Jude to do a forecast where possible for the coming year. To be used at her discretion. Areas to cover are clinics, out of area judging, airfares and training days. The use of the funds for accommodation was discussed with some of the committee feeling that this shouldn't be covered fully.

ACTION: JG

Training Squad

Application for funding is being completed.

ACTION: S F-D/AM

MOVED: Aubrey, SECOND: Jude "That Canterbury Dressage Group apply to NZCT for \$10000 for training." CARRIED

Training squad has been allocated \$2000 from Canterbury funds.

Plan to have the training squad riders mentor further riders thereby spreading the knowledge.

Squad of 10-11 riders to be selected by Robin Haberfield (National Selector), Linda Warren-Davey and Brugs Nicholls. Application criteria to go on website and facebook when finalised buy by 20 June at latest.

ACTION: LW-D

Squad to start training August/September. Aubrey to talk to Christine Weal re dates.

ACTION: AM

Winter Series

The winter series is being run by the squad riders. Aubrey is allocating tasks Over 70 entries to date.

ACTION: AM

Linda tabled an email from Miranda re some queries from riders.

Rosettes – use the ones we already have.

Sashes for Champion and Reserve – Kerry will get a quote and advise Aubrey.

ACTION: KS

Rangiora Saddlery is sponsoring the rugs.

Gael offered to do the programme.

Food & coffee will need to be organised for sale.

ACTION: AM

Points Prize

Some options put forward on how to better structure this. After discussion it was decided to have two separate points' prizes:

The Huntaway Trophy will be for Level 6 and above horses with one test per day counting towards points.

The Canterbury Silver Salver will be for Level 5 and below horses with two tests per day counting towards points.

Points will continue to be 7,5,3,1

This to be publicised before the start of the season.

MOVED: Kerry SECOND: Linda CARRIED

Other General Business

AGM – nothing to report

Conference - Registrations need to be in before 31st May.

Official list of committee names to be advertised on website and Facebook. ACTION: LW-D

Linda to be listed as “Publicity” person for group.

Gael has bought a printer. The programme required (Adobe Acrobat Pro) is more expensive than first thought.

MOVED: Gael “that software required be purchased for \$AUD360”. Second: Jude.

CARRIED with input from Andrew and Kerry that they will investigate some other options.

Aubrey tabled a prepared template **Canterbury Dressage Improvement Plans and Goals**. He outlined a couple of ideas already underway and asked all committee members to think of some new initiatives and bring to the next meeting.

Next meeting **Thursday 19th June** – at new venue Addington Raceway. Aubrey to ask Charlotte to book.

ACTION: AM

Venue confirmed

Meeting Closed 8.30pm