



# Canterbury Dressage Group

## Minutes of the Canterbury Dressage Group Meeting 7pm –20<sup>th</sup> August 2014 – Addington Raceway

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**Present:** Aubrey McRae (Chair), Melanie van der Pol, Melissa Kennett, Robin Haberfield, Jude Greenslade, Viv Brien, Kerry Sutherland, Miranda Luddington

**Apologies:** Gael Kofoed, Linda Warren-Davey, Charlotte Mooney, Nicki Ford, Andrew Bruce

Previous Minutes accepted **Moved** Jude, **Second** Viv

### Matters Arising

Nil

### Correspondence In

- Emails from Linda (attached) regarding the A & P show days discussed. Moved that a combinations top 3 percentages gained from 4 available tests at the same level. **Moved** Jude, **Second** Kerry.
- The competitions will be called the Canterbury A & P Dressage Series, sponsored by Caithness Stud.
- It was agreed that prize money of \$50 per level would be paid for reserve champion. Funding to be discussed further.
- YDH classes will have an entry fee of \$15 with no prize money however sashes will be provided for the winner.

### Correspondence Out

### Reports

#### Finance Report: Melanie Van Der Pol

Report attached.

Report accepted **Moved** MelVP, **Second** Kerry

#### Event Manager Report: Viv Brien

Given the high winds we had during the week, I checked the arenas late Saturday afternoon and fixed up those that had blown over, or away and removed the cross-country fillers that had blown into arenas 1 & 2.

Entries were small and Sunday was wet and cold and there were a few scratchings. Day seemed to flow well. Some technical problems with the loading of Judges scores. Judges seemed to appreciate the caravan which was parked to the side of the hall. Jane would like 2 way radios used for the next competition. Miranda and I were subjected to a 'rant' by the woman who own Priscilla Queen of the Dessert about the bringing in of other people selling coffee during the Winter series and also about the power outage to her hut. What are our obligations re her contract? I have noticed that some of the letters are coming off the markers. Do these need to be remarked?

- Aubrey will write to Priscilla about the service requirements.
- Also to contact the people we get our arena letters from to see if we can get replacement stickers.

**Judges Officer: Jude Greenslade**

The initial Spring Series day went well. Having a caravan for judges' discussions worked extremely well. Thank you to Viv and Miranda for putting it in place and dealing with it at the end of the day – much appreciated! For Canterbury Champs and SICH it would be good to have a bigger caravan that could accommodate a few discussion groups at the same time. I am in the process of inviting judges for Canterbury Champs. I think that it would be a good idea to plan to have some invited judges stay at a hotel/motel again rather than count on billets. Thanks to Ken for his patience in working out the glitches in the scoring system – his work is much appreciated. Thanks to Holly who is doing a good job getting to grips with the draw and arena plan.

**Writers: Charlotte Mooney**

First of all big thank you to those writers who helped out on our first August day – as always your help is much appreciated! I have already started asking for writers for August the 31<sup>st</sup>, so hopefully we should be in early enough to reserve some writers before Pony Clubs and other Dressage days get them.

We did lose another half a dozen names off our writers list when I did the ring around for the August day, we are desperately on the hunt to bolster up our list again – at this rate it is going to be very hard to get writers for Canterbury Champs and South Islands! If anyone has any friends, family or knows of any riders who would benefit from the experience, send them my way!

Also, as the new November 16 date falls on the busiest week of the year for me, I will be unable to finalize the writers and give them their times that week. Letting everyone know early as I am hoping some kind person will be able to step in and follow up with the writers once the draw comes out early that week.

- We need to spread the word about writers, more riders are required to write and spread the word to friends/family

**Entries/Office: Miranda Luddington**

Verbal report given – Entries were better for the last competition following the distribution of information regarding the community membership. We need to get a new first aid kit for the office and also some more 'first aider' signs so people know who to go to.

**Training squad: Aubrey McRae**

The training squad has dropped now to 9 members. Lessons this time round are \$100 with Christine with \$20 to go towards airfares. The squad have appointed Holly Merritt as the squad organiser.

We have reapplied to the Community Trust at a lower level of \$500 per rider for training costs.

**NEC: Robin Habberfield**

### **Dressage NZ Strategic Plan**

Using the ESNZ categories

#### **1. Officials and Volunteers**

Workshops and Roadshows  
Manuals – Job descriptions and Technical  
Pathways for Officials

#### **2. Marketing and Communication**

Establish brand for Dressage  
External relationships/ public awareness  
Communication – internal, ESNZ

#### **3. Sustainability**

Structure /tenure of Board  
Risk assessment  
Increase membership/ sponsorship dollars  
Facilities

#### **4. Rider Participation and Sport Development**

Increase participation  
Simplify rules

#### **5. Sportsmanship and Clean Sport**

Clean Sport  
Sportsmanship

#### **6. Achievement and Success**

Event Management and documentation  
Rider Categories and/or ungraded classes at Regional shows  
Young horse development at area and local events  
Rider knowledge of funding/sponsorship

### **General Business**

- Jane has asked if it is possible for Robin Savage to go to Australia to complete a Stewards course – Canterbury Dressage will put a contribution towards this.

Next meeting **Wednesday 17<sup>th</sup> September, Addington Raceway**

Meeting Closed 9:00pm

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## Fwd: Canterbury A&P Dressage Series

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From: [ponytail007@gmail.com](mailto:ponytail007@gmail.com)  
Sent: Sunday, 3 August 2014 4:11:06 p.m.  
To: [mirandaludd@yahoo.co.nz](mailto:mirandaludd@yahoo.co.nz) ([mirandaludd@yahoo.co.nz](mailto:mirandaludd@yahoo.co.nz)); Charlotte Mooney ([charlottem@addington.co.nz](mailto:charlottem@addington.co.nz)); Vivienne Brien ([viv.brien@gmail.com](mailto:viv.brien@gmail.com)); [gael.kofoed@harcourts.co.nz](mailto:gael.kofoed@harcourts.co.nz) ([gael.kofoed@harcourts.co.nz](mailto:gael.kofoed@harcourts.co.nz)); Melissa Kennett ([mel.kennett@hotmail.com](mailto:mel.kennett@hotmail.com))

F Y I

**Linda Warren-Davey**  
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----- Forwarded message -----

From: <[ponytail007@gmail.com](mailto:ponytail007@gmail.com)>  
Date: Sun, Aug 3, 2014 at 4:02 PM  
Subject: Canterbury A&P Dressage Series  
To: Sally Goldsmith <[sallygoldsmith71@gmail.com](mailto:sallygoldsmith71@gmail.com)>, Andrew Bruce <[andrewb@nzcds.co.nz](mailto:andrewb@nzcds.co.nz)>, "[mel@theshow.co.nz](mailto:mel@theshow.co.nz)" <[mel@theshow.co.nz](mailto:mel@theshow.co.nz)>, Jackie Hill <[jackiehill@xtra.co.nz](mailto:jackiehill@xtra.co.nz)>  
Cc: Aubrey McRae <[aubrey@moveologistics.co.nz](mailto:aubrey@moveologistics.co.nz)>

Hi All,

Further to our meeting of Wednesday 30 July, please find below notes that I believe accurately reflect the decisions agreed upon.

The Canterbury A&P Dressage Series will be held annually in conjunction with the Canterbury A&P Show, and Canterbury Dressage over Levels 1, 2 and 3. Competitors must enter both competitions. The top 3 scores will count with a minimum of two scores gained from each individual show. The highest aggregate score is the winner. In the event of a tie, there will be a countback on the co-efficients.

Champion and Reserve sashes for each level. (A&P Committee to source and purchase)

\$100 for Champion and \$30 for Reserve placegetters.

Presentation will take place on the day of the second competition at the culmination of the event at South Island Equestrian Centre, McLeans Island.

Above information to go into both schedules annually.

And congratulations to Sally for finding a sponsor, on the same day ! A huge thank you to Caithness Stud for their generous \$300 donation.

Housekeeping - I think that about wraps it up - Canterbury Dressage will match the sponsorship funds, as agreed. Scores from the results of the Wednesday competition at the A&P Show to be sent in excell format, Friday at the latest, to Canterbury Dressage.

I would like to further propose, in light of the confirmed sponsorship that we increase the amount of the Reserve prize-money to \$50, so the costs of the Series total \$450 prizemoney plus approximately \$100 in sashes.

We will require the logos of the A&P Assn and Caithness Stud for our schedule and program. It would be great if you could include the Canterbury Dressage logo in your schedule, or program in the future.

I think this is a really exciting series aimed at supporting a very large and enthusiastic demographic of dressage riders which also continues to foster a partnership, looking forward, between the Canterbury A&P Association and Canterbury Dressage.

The Caithness Stud Canterbury A&P Dressage Series OR  
Canterbury A&P Dressage Series, sponsored by Caithness Stud. ??????

Sally, if you can forward this on to those that require the above info, and come back to me on the title of the Series, and if you are agreeable to the increase in the prize money. And then we are set to go !!!

We will most likely get some promotion in the ESNZ Bulletin which reaches approximately 12,000 equestrian households throughout NZ and I will write something for the DNZ web page - all good promotion for Caithness Stud.

warm regards

Linda

**Linda Warren-Davey**  
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## YDH classes in November

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From: **ponytail007@gmail.com**

Sent: Sunday, 3 August 2014 4:36:11 p.m.

To: Aubrey McRae (aubrey@moveologistics.co.nz); Melissa Kennett (mel.kennett@hotmail.com); mirandaludd@yahoo.co.nz (mirandaludd@yahoo.co.nz); Charlotte Mooney (charlottem@addington.co.nz); Vivienne Brien (viv.brien@gmail.com); Judy Greenslade (juddegreenslade@snap.net.nz); gael.kofoed@harcourts.co.nz (gael.kofoed@harcourts.co.nz)

Dear all

Just tidying up a few things before I leave in a fortnight for Europe.

Firstly my apologies for the next two meetings.

Secondly can you please include in the next agenda under additions to the November Schedule.....

The Canterbury A&P Show Dressage Series as per previous emails. Ken will need to be made aware of the new series for scoring purposes.

Can you also please include the YDH classes for 4,5 and 6 yr olds in the November schedule. The tests will be as per the FEI 4,5, and 6 yr old tests as found on the FEI website.  
<http://www.fei.org/fei/your-role/organisers/dressage/tests>

Entry fee - at your discretion. Combinations must have Community or Full membership. Classes do not count for grading points.

YDH Classes can be entered in addition to all or any other classes on the schedule.

I think that's it.

arrivederci

Linda

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CANTERBURY DRESSAGE						
ALL ACCOUNTS - BALANCE as at 31 July 2014						
Account Name	Account Number	Maturity Date	Balance at 31 July 2014	Balance at June 2014	Difference	
General Cheque Account	02-0820-0359529-000		\$ 20,161.99	\$ 18,139.34	2,022.65	
South Island Cheque	02-0820-0359529-005		\$ 3,149.35	\$ 3,001.60	147.75	
Judge Training Fund	02-820-0359529-066		\$ 277.98	\$ 677.98	- 400.00	
Savings	02-0820-0359529-097		\$ 8,073.12	\$ 8,033.09	40.03	
Membership Account	02-1266-0008557-001		\$ 1,875.99	\$ 1,875.99	-	
Term Deposit	31759529-03001	8-Sep-14	\$ 5,424.18	\$ 5,424.18	-	
Term Deposit	31759529-03005	25-Aug-15	\$ 13,510.10	\$ 13,510.10	-	
		<b>TOTAL</b>	<b>\$ 52,472.71</b>	<b>\$ 50,662.28</b>	<b>1,810.43</b>	

**NOTES:**

Cheque has had \$10,425 paid to DNZ for conference in August  
 \$5,000 Transferred to Judges Training Fund in August  
 Squad Training - have opened a sperate account for this.  
 Yet to transfer the balance of their funds of \$2556.00 and the \$2000 allocated for this year (\$4556.00)

Dressage Canterbury - Income and Expenditure	Jun 14	Jun 14 Notes
<b>Current Account 020820-0359529-00</b>		
<b>Month End June 2014</b>		
<i>Opening Balance</i>	18,139.34	10,706.54
<b>INCOME</b>		
Judges Training Fund	400.00	40.00
Transfer Other	399.00	- <i>SI A/C Entry Fees</i>
Entry Fees	3,724.25	4,012.00
Rebank	-	-
Memberships	-	-
Sponsorship	-	350.00
Interest Received	-	-
J Steinberg	1,720.00	-
Fundraising	-	152.30
Gear Hire	-	-
Grants for Training Squad	-	-
Training Squad	-	-
GST Refunds	-	-
Dressage NZ	-	-
Conference	1,050.00	7,839.00
<b>Total Income</b>	<b>7,293.25</b>	<b>12,393.30</b>
<b>EXPENDITURE</b>		
Transfer	10.00	10.00 <i>Savings</i>
Prize Money	-	150.00
Ribbons Rugs	-	-
Judges and Writers	700.00	150.00 <i>\$400 Judge Training</i>
National Equestrian Centre	-	690.00
Equestrian Entries Online	-	343.75
ESNZ	-	-
Dressage NZ	-	-
Office Expenses	-	-
Programmes	145.60	78.75
Refund of Entry Fees	45.00	117.50
Advertising	-	-
Catering	-	350.00
Hire	-	-
GST Payable	-	-
Training Squad	-	-
J Steinberg	4,300.00	-
Honorariums	-	-
Bank Fees	10.00	10.00
Misc	60.00	251.14
Stationery	-	639.36
Conference	-	1,682.00
Committee Travel Costs	-	488.00
<b>Total Expenditure</b>	<b>5,270.60</b>	<b>4,960.50</b>
<b>TOTAL (Balance + Income - Expenditure)</b>	<b>20,161.99</b>	<b>18,139.34</b>
<i>less unpresented cheques</i>	-	100.00
<i>plus unpresented cheques from previous month</i>	-	100.00
<b>Closing Balance</b>	<b>20,161.99</b>	<b>18,139.34</b>
<i>Balance of Bank Statement</i>	<i>20,161.99</i>	<i>18,139.34</i>
<i>Difference</i>		



Dressage Canterbury - Income and Expenditure	Jul 14	Jun 14	Notes
South Island Account 020820-0359529-05			
Month End July 2014			
<i>Opening Balance</i>	3,094.60	2,955.10	
<b>INCOME</b>			
Transfer Other	-	-	
Entry Fees	211.50	139.50	<i>to be trans to -00</i>
Rebank	-	-	
Sponsorship	-	-	
Interest Received	-	-	
Dressage NZ	-	-	
<b>Total Income</b>	<b>211.50</b>	<b>3,094.60</b>	
<b>EXPENDITURE</b>			
Transfer	399.00	-	<i>To -00 Acc</i>
Prize Money	-	-	
Ribbons Rugs	-	-	
Judges and Writers	-	-	
National Equestrian Centre	-	-	
Equestrian Entries Online	-	-	
ESNZ	-	-	
Dressage NZ	-	-	
Office Expenses	-	-	
Programmes	-	-	
Refund of Entry Fees	-	-	
Advertising	-	-	
Catering	-	-	
Hire	-	-	
GST Payable	-	-	
Bank Fees	-	-	
Misc	265.00	-	<i>chqs to be confirmed</i>
Stationery	-	-	
<b>Total Expenditure</b>	<b>664.00</b>	<b>-</b>	
<b>TOTAL (Balance + Income - Expenditure)</b>	<b>2,642.10</b>	<b>3,094.60</b>	
<i>less unrepresented cheques</i>			
<i>plus unrepresented cheques from previous month</i>			
<b>Closing Balance</b>	<b>2,642.10</b>	<b>3,094.60</b>	
<i>Balance of Bank Statement</i>	<i>2,642.10</i>	<i>3,094.60</i>	
<i>Difference</i>			