

# Canterbury Dressage Group

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## Minutes

**Date:** Wednesday 13 November 2013

**Time:** 7pm – Glyn East Hall

**Present:** Robin Haberfield (Chair), Trish McKeown, Kerry Hume, Aubrey McRae, Mandy Blokland, Jude Greenslade, Pat Ydgren, Gael Kofoed, Andrew Bruce, Miranda Luddington, Melissa Kennett, Charlotte Mooney, Ken Wilson

**Apologies:** Linda Warren-Davey, Judith Mackenzie, Chris Lovelady, Ena Graham, Karen Daniel, Joan Adair

**Minutes of the Previous Meeting:** Confirmed

### Matters Arising:

- Jackie Hill no longer involved with A & P Show, Sally Goldsmith is now the horse rep.
- Only approximately 40 dressage horses competed at show this year
- Robin to discuss our future participation at the show with Sally Goldsmith
- Open Forum to be held on proposed progression at NEC – 28 November in the Glyn East Hall at 6.30pm
- Stan thanked us for the birthday wishes sent to him from Canterbury Dressage

### Correspondence: Inwards

- Numerous from Wendy Hamerton re WDC
- Account from Dressage Otago
- Entry conditions for T L Maclean Points Prize

### Finance:

- Trish McKeown tabled October monthly transaction reports.
- Trish to send Gael list of paid sponsors
- Zilco rugs paid for
- Vouchers for Canterbury Equestrian to be raffled at Canterbury Champs. Trish will organize.
- Trish requested reimbursement of \$84.46 for stationery. Approved.
- Report attached

Trish/Mandy

### Officer's Reports:

- Judges Officer Report
  - Judges for Cauty Champs almost finalised
  - 1 overseas judge for South Island Champs confirmed
  - Jude and Gael judged at Nelson recently.
- Riders Rep:
  - No report as no competition since last meeting.
- Sponsorship:
  - Gael read her report (attached to agenda) – we desperately need to find someone to co-ordinate sponsorship for the South Island Champs. Despite several advertisements and requests, nobody is willing to take on this role 😊
- Writers:
  - Should be ok for writers for the Canterbury Champs.
  - Gael will send classes programme to Charlotte, Jude and Ken.
- Training Squad:

Twilight Dressage – 1<sup>st</sup> night raised \$910 which will pay for January squad lessons. Good feedback from competitors and the evening ran very well. Another evening booked for December and Jan (may use the CDG training date on 13 January)

All other reports attached to agenda.

Conference:

Robert will begin to seriously plan after Christmas.

**World Dressage Challenge:**

- Nearly everything in place
- Wendy arrives Monday morning
- International judges arrive Monday morning
- Tuesday night welcome function. People required to hand around nibbles.

**Canty Champs:**

BBQ – try and encourage people to come to BBQ on Saturday night.

**General Business:**

John Cottle (show jumping) is using Arenas 1 & 2 for show jumping. Why is he not using show jumping arenas?  
Robin to take to NEC meeting.

Meeting closed 9.15pm

**Next Meeting: 11 December – Racecourse Hotel.**



## **Committee Reports – 13 November 2013**

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### **Finance Report – Trish McKeown**

Attached at the end of this report.

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### **Event Manager Report – Andrew Bruce**

#### **Canterbury Champs Update – following on from last month**

Marquee and accessories confirmed with J&C. Marquee to be erected Monday morning.

- A single flushing toilet to be located out the back somewhere. Perhaps a second toilet in eventing area where there will be four arenas
- Nova confirmed for spend per head. Have asked Nova to provide a “Bacon & Egg Buttie” or roll as breakfast option for judges and riders – to be pre-ordered by riders on Sat / Sun morning ??
- Spudstop and Simo’s Food truck confirmed for the three days to cater to riders – locations to be confirmed but near office probably
- Need to advertise Buttie option and food vendors in programme to increase awareness and patronage
- Scorers caravan to be located in oval near judges for WDC and then relocated to end of office as per previous years
- WDC has liquor licence, but due to low numbers pre-confirmed for BBQ I didn’t bother for CC. Can still provide a complimentary bubbles with no problems though
- Meeting with Stan prior to meeting on Wednesday so will report on watering, grooming, trees, food vendors, sponsors vehicles and some other things
- First Aid will be covered by riders and officials as St John was \$702.50 + GST per day – WDC will have St Johns attend as national competition
- Charlotte Mooney providing projector and screen for WDC – Geoff H was making contact to check compatibility
- Budget looking okay / break-even potentially – will bring updated copy to meeting
- I need to organise a quick plan of the marquee for our sponsors locations – will have a few tables left over from WDC we can offer
- Annie Studholme attending Sunday only at this stage
- BBQ – Wendy requires 150 glasses if we can purchase on her behalf
- Banners coming up from Otago with Gillian Edgar
- Announcer for Champs – Chris Lovelady has agreed, with the help of anyone else who is available
- Prizegiving – organiser of riders / horses ?? MC ?? Bubbles ??

#### **South Island Championships**

- I am unavailable for South Island Champs
  - Scoring caravan has been booked for the competition
  - Need to discuss difficulty around organising Prydes classes – Chris, Gael and Miranda have concerns
  - Perhaps reinstate the supplementary entry form detailing stabling and camping requirements, arrival dates etc. Possibly enter or tick availability for Prydes classes or similar rather than enter a class
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### **Area Judges Officer Report - Jude Greenslade**

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### **Riders Liaison Report - Kerry Sutherland**

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### **Training & Development – Mandy Blokland**

No report received

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### **Office/Entries Report - Miranda Luddington**

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**Sponsorship – Gael Kofoed****Canterbury Champs**

To date I have confirmed sponsors on board totalling \$6,327 (including GST), last year's total sponsorship was \$2,072. Hopefully payment is coming in.

**South Island Champs Sponsorship**

With no response to the email I sent out early last week whereby I advised that I was not available to coordinate the sponsorship for the South Island Champs, I sent out the following email on Friday (8 November) to all the South Island area secretaries and delegates:

*As you are all aware the SI Champs are to be held in Christchurch 24-26 January 2014.*

*As either your Area Delegate or Secretary, I am emailing you to request your consideration for help to secure a Sponsorship Coordinator for the SI Champs.*

*With no one willing to come on board for the Canterbury Champs, I have coordinated the sponsorship to enable a hopefully successful outcome. Unfortunately due to time commitments I just don't have the time to be the sponsorship coordinator for the SI Champs and to date I don't have a volunteer from the Canterbury area ☹.*

*It would suit someone who has a bit of time during the day, as with working full time, I don't and I've found it quite challenging to find the time!! It's not arduous or difficult and you don't need to go door knocking, it just needs someone to send out a package by email or slow mail to prospective sponsors (I have quite a comprehensive list) and then to collate and pass on to me for the Programme (yes I do that as well). I'm sure you all may have a list of sponsors you may be able to call on as well.*

*Could you therefore forward this email to your committee/supporters. If someone doesn't come forward and puts their hand up, it just not going to happen, so please give it some serious thought, if you can't do it yourself, you may know someone who could.*

*Remember, this is a South Island event so please think before you "Delete" this email!!*

*Regards*

*Gael Kofoed*

*On behalf of Canterbury Dressage*

The only response I have had is from the Secretary of Marlborough Dressage advising that she will take to their meeting this week.

As you are all aware, without sponsorship the SI Champs is doomed to run at a loss ....

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**Scorer – Ken Wilson**

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**Writers Report – Charlotte Mooney**

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**NEC**

No report submitted.

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**Training Squad - Jude Greenslade**

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**Conference Report**

Robert will get into action in the New Year.