



AGM Minutes – Wednesday 15 June 2016 SINEC McLeans Island – 7pm Meeting,

Welcome

1. Present

Aubrey McRae (Chair), Viv Brien, Kay Boon, Jan Mitchell, Miranda Luddington, Kerry Sutherland, Shannon Brien, Karen Daniel, Gill and Charles Usher, Sue and Michael Wells, Linda Warren-Davey, Lynda Clark, Chris Lovelady, Nicola Maley, Sally Field-Dodgson, Melanie and Andrew Bruce, Jane Crichton, Sarah Elcomb, Robin Savage, Sarah Cornwall, Nicki Ford, Holly Merritt, Melanie van der Pol, Yvette Morrissey

2. Apologies

Mandy Blockland, Gael Kofoed, Jill Husband, Ken Wilson, Ena Graham, Nicki Page, Paula Hippolite

Apologies Accepted: **Moved Jenny Scotter; Second Nicki Ford**

3. Minutes of the Previous Meeting

The minutes of the previous meeting held 20 May 2015 were confirmed as true and correct **Moved Karen Daniels; Second Gill Usher**

4. Matters Arising

No matters arising

5. Correspondence

None received

6. Items for General Business

Training Squad

Judges Development fund

7. Reports

- Chair
- Finance
- Event Manager
- Judges' Officer
- Riders' Rep
- Office Convenor
- Scoring
- Steward

- NEC

8. Appointment of Committee

- **Chairperson** - Aubrey McRae *Nominated by: L Warren-Davey Second by: M van der Pol*
- **Vice Chairperson** – Mel van der Pol *Nominated by: L Warren- Davey, Second by: C Lovelady*
- **Treasurer** – Mel van der Pol, *Nominated by: A McRae, Second by: N Ford (on condition Mel can look for another suitable person)*
- **Secretary** – Bailey McIntosh, *Nominated by: A McRae, Second by: N Ford*
- **Office Convenor** - Miranda Luddington, *Nominated by A McRae, Second N Ford*
- **Judges Officer** – Linda Warren-Davey, *Nominated by A McRae, Second H Williamson*
- **Schedules/Programmes** No nominations, will be co-shared by Aubrey and Viv
- **Sponsorship/publicity** – Yvette Morrissey, *Nominated by A McRae, Second L Warren-Davey*
- **Winter Training Co-Ordinator** – Jan Mitchell, *Nominated by: A McRae, Second by: L Warren-Davey*
- **Riders Liaison** – Sue Wells was asked to fill this role as no nominated were received, and she accepted.
- **Event Manager** – Local days Viv Brien, *Nominated by: A McRae Second by: N Ford*
- **Event Manager** – Major events – No nominations

9. Appointment of other roles

- Delegate – Aubrey McRae
- NEC Representative – Andrew Bruce
- Assistant to Judges officer – Karen Daniel
- Scorer/results – Ken Wilson
- Draw – Holly Merritt
- Judges Boards – Jane Crichton
- TD – Gill Usher
- Stewards – Robin Savage
- Arenas – Measuring – Joan Adair
- Arenas –Putting up – Robin Savage
- Writers Coordinator – Nick Ford/Shannon Brien
- Catering – Robyn McRae
- Website – Helen Maskery/Gael Koford
- Facebook – Yvette Morrissey
- Points Prizes – Pat Ydgern
- Signatories for cheques – Mel, Aubrey – Miranda to be added and others removed

9. Awards

- Canterbury Dressage Silver Salver – Winner of Advanced points prize (**Jenny Scotter**)
- Huntaway Trophy (donated by Sally Field-Dodgson) – Winner of Horse Points prize. (**Nicola Maley**)
- Kaye Fissenden Memorial Trophy (donated by Jill Gould) for outstanding contribution to Canterbury Dressage (**Mel van der Pol**)
- The Judges Bell - donated by Linda Warren-Davey (**Jan Mitchell**)
- Falk Family Trophy – pony with the most points during the season (**Charlotte Thomas**)
- Susan Edwards Memorial Trophy (donated by Rhonda Quinn) – accumulator for level 2 & 3 Musical Freestyles

10. General Business

Chairperson AGM Report 2016

Welcome

We are twelve days away from the Selectors announcing whether it will be Julie Brougham or John Thompson who will represent us at the Rio Olympics. It's great to see the two meet the higher qualification % that Dressage NZ set, and that NZ horses can attain this result. The Roses to Rio was not well supported in the Canterbury region with only 13 sold of the 146 sold nationally which is well short of the 1000 that was targeted. Thank you to those who have purchased some and I can still take orders now, so if you would like some, please see me at the end of the meeting.

There are changes ahead within the Dressage NZ Board with Karen Trotter standing down after 17 odd years. The remit that Canterbury and Rotorua submitted two years ago on board tenure and rotation has now been adopted. Lynda Clark from Canterbury was nominated by four groups for the Chair Person position and being the only nomination will take over this role at the AGM. Congratulations to Lynda and we wish you all the best in taking up this challenge.

Thanks

My sincere thanks to all to people I work with on the committee and the effort you put into making us a successful group. To the Riders, Judges, Writers, TDs, Stewards, Arena Crew and other volunteers, I want to thank you for the time and commitment you give to the group, without you all we could not run the events we run every month of the year. To our loyal sponsors Prydes Easifeed, Rangiora Equestrian Supplies, Moore's Riding Wear, Snaffle Design, your continued support is sincerely appreciated as without you, we could provide the calibre of events we do. Our thanks to Zilco for their continued support of Canterbury Dressage and the National Zilco Musical Accumulators across all levels above Level 1.

Financial Security

I have heard that there could be two Dressage groups that are in financial difficulty and may have to wind up their activities. I want to assure you that Canterbury Dressage is financially secure and we continue to work to ensure Canterbury Dressage does not fall into that position. We continue to look at our events to look where we can reduce costs without affecting the success of the event. After the AGM a subcommittee will be formed to look at all our schedules to assess the costs to riders to enter versus the fixed costs to run the events. One of the major costs of either of our Major Events is to hire a marquee. We pay about 3-4k depending on the event requirements and I have been looking into purchasing one for our Group. I have investigated two companies who sell marquees and for about 10k we could purchase one to meet our requirements. To fund this we would apply for a grant of 8k and Canterbury Dressage pay 2k, we would not purchase one without a grant. We have also have had to pay 3k towards the NEC mule. We are also looking to run some training and twilight events to raise some additional funds.

Training Squad

The training squad went ahead but we were unsuccessful in gaining funds as funding for this type of thing is more difficult not a lot of funding has been reduced, while applying for funds for a marquee is much more likely to get approved due to being an asset for the group. I propose that we do not run a training squad for this year.

Facilities

It is good to see an improvement to the grounds and the facilities and these are detailed in Andrews NEC report so I will not mention them here but I would like to thank Andrew for his input on the committee, taking our issues to NEC meeting and his contributions been recognised by being appointed on the Strategic Planning subcommittee.

We all want good surfaces to ride on and facilities on the grounds. The closure of the competition arenas when competitions are not on has concerned some riders. There appears to be two areas of concern:

1. Not being able to ride on the grass over where the arenas are to get horses familiar with the activities of the bike park.

When we run the SIFD and Canterbury Champs the competition grounds around the arenas but not the arenas themselves will be opened up for the week preceding the event. We are also looking at when we hold competitions, that we might allow a person to bring a horse that is not entered but by paying a small fee and being issued a back number, could ride on the grounds.

2. We have paid a lot of money towards the Readymix arenas and there is nowhere to ride. There are several all-weather arenas to ride on and the lunging arena is getting groomed regularly as are all the training arenas. There is now a riding trial around the grounds which takes horses near the bike park so this can be used to help familiarise young horses.

Membership

We are introducing a Canterbury Dressage membership this year with a proposed annual fee of \$35 per year. With the Bulletins last issue out now we need to be able to communicate with riders in our area other than just by Facebook. Some of the benefits of the membership will be a discount on admin fees at local shows, apply for travel grant to compete at the Nationals or HOY, receive a regular newsletter that Yvette Morrissey has kindly offered to produce, enables you to compete for the High Points Series and any awards, receive event schedules and seminar information as soon as they are available and we will have an end of season function where awards will be presented. We are also looking to revamp the website this year.

The Future

A subgroup will be formed to meet a week after the AGM to discuss the proposed training days and the target market for these, Riders who attend will complete a survey so find out how useful the training days are and what else they would like to see added. This year these will be additional to the Winter Series but next year we intend to make the Winter Series a full training opportunity for all levels and suitable for any rider. Having the Winter Series also offer registered classes this year did not lead to more entries as we had similar entries to last year.

We will also look into the youth and Pony Club sector on how we attract more entries and we appreciate Kens support with Rangiora Equestrian Supplies sponsoring a Young Rider Series over 5 shows.

With Linda's drive and passion about Young Dressage Horse classes we are running a Future Dressage Stars show in April 2017 which will include: Led young stock, 4, 5 and 6 year old YDH classes with SI titles, and classes for L5-L9 including musicals and run over two days at Canterbury Park. This show will incorporate the NZWB awards and may also include Hanoverian Awards. There is also interest in having a classifications the day before so young stock could be classified with either of the above registers. We currently have Elite Equine and Zilco sponsoring sections of the show. The South Island Festival of Dressage will be held in Gore this year and the accumulators will go back to being a SI final at this event.

Thank you all for your support throughout the year and I wish you all the best for the season ahead.

Aubrey McRae – Chair Person

Finance Report

ESNZ CANTERBURY DRESSAGE INC AGM 15 JUNE 2016 FINANCIAL ACCOUNTS

(PENDING FINAL AUDIT)

Prepared by Melanie van der Pol - Treasurer

Dressage Canterbury Income and Expenditure	YE March 2016	YE March 2015	Notes
Current Account 020820-0359529-00			
Year End March 2016			
Opening Balance	6,644.50	2,852.59	
INCOME			
Transfer In	11,077.00	3,984.00	
Entry Fees	47,318.70	82,123.95	
Rebank	70.00	1,060.00	
Test books	18.00	18.00	
Sponsorship	402.50	3,282.50	
Interest Received	6.38	15.87	
J Steinberg	3,860.00	20,805.00	
Fundraising	988.80	152.30	
Judges Fund	-	120.00	
Misc	1,895.00	1,392.50	Yoga payments
Training Squad	80.00	7,046.00	
Dressage NZ	500.00	-	World Challenge contribution
Conference	-	10,954.00	
Arena/Gear Hired Out	100.00	-	
GST Refund	-	-	
Total Income	66,316.38	130,954.12	
EXPENDITURE			
Transfer	13,691.75	43,634.50	EF to wrong A/C and Loans to Major Event
Prize Money	6,501.80	6,467.00	
Ribbons Rugs	1,496.91	979.14	
Judges and Writers	11,975.00	5,701.00	
National Equestrian Centre	6,835.00	7,425.00	
Equestrian Entries Online	2,535.00	3,162.50	
ESNZ	-	220.75	
Dressage NZ	3,176.00	4,610.50	
Committee Travel and Expenses	258.00	1,154.00	
Programmes	163.60	398.65	
Refund of Entry Fees	1,062.25	1,060.00	
Judges fund	2,000.00	6,780.00	
Catering	957.20	2,272.04	
Stationery	535.05	818.58	
GST Payable	745.78	-	
Training Squad	2,080.00	5,502.00	
J Steinberg	4,400.00	23,210.00	
Honorariums	1,000.00	-	
Bank Fees	110.00	123.50	
Hireage	-	-	
Misc	4,994.09	1,119.55	1100 N Pellet, 2244 Yoga, 1162 Florist
Conference	736.00	12,523.50	
Judges Travel to our Comps	-	-	
New Gear/Repairs	3,139.98	-	3100 Mule, CD player
Grants/Donations/Sponsorship	2,362.50	-	1560 Squad return unused Grant
GST Paid	-	-	
Total Expenditure	70,755.91	127,162.21	
TOTAL (Balance + Income -Expenditure)	2,204.97	6,644.50	
less unrepresented cheques	-	-	
Closing Balance	2,204.97	6,644.50	
Balance of Bank Statement	2,204.97	6,644.50	
Difference	-	-	

Dressage Canterbury Income and Expenditure Savings Account Account 02-0820-0359529-97 Year End March 2016	YE March 2016	YE March 2015	Notes
Opening Balance	8,593.61	7,920.43	
INCOME			
Transfer In			
Interest Received	478.11	553.18	
Transfers from -00	120.00	120.00	
Total Income	598.11	673.18	
EXPENDITURE			
Transfer	5,700.00	-	to Major for SIFD pending income
Total Expenditure	5,700.00	-	
TOTAL (Balance + Income -Expenditure)	3,491.72	8,593.61	
less unresented cheques	-	-	
plus unresented cheques from previous month	-	-	
Closing Balance	3,491.72	8,593.61	
Balance of Bank Statement	-	-	
Difference	-	-	

Dressage Canterbury Income and Expenditure	YE March 2016	YE March 2015
Major Event Account 020820-0359529-05		
Year End March 2016		
<i>Opening Balance</i>	1,835.04	3,360.30
INCOME		
Transfer In	10,068.00	20,579.50
Entry Fees	49,342.00	28,413.50
Rebank	1,591.00	1,315.20
Test books		
Sponsorship, Donations, Area Contributions	7,227.50	10,977.74
Interest Received	12.71	10.10
J Steinberg	-	235.00
Fundraising	140.00	
Judges	-	630.00
Misc	295.00	8,831.00
Dressage NZ	-	
Gear Hired Out	-	
GST Refund	-	
Total Income	68,676.21	70,992.04
EXPENDITURE		
Transfer	360.25	4,266.50
Prize Money	9,586.20	10,586.20
Ribbons Rugs	4,310.00	4,656.24
Judges and Writers	15,883.10	13,238.50
National Equestrian Centre	12,147.00	10,350.00
Equestrian Entries Online	1,781.25	1,533.75
ESNZ	-	97.75
Dressage NZ	4,909.50	4,253.00
Programmes	1,641.17	2,250.65
Refund of Entry Fees	3,067.25	4,686.21
Judges fund	-	
Catering	4,050.12	7,668.38
Stationery	543.73	93.19
Bank Fees	-	
Hireage	6,092.02	
Misc	113.88	8,836.93
Grants/Donations	4,548.99	
Advertising	-	
New Gear/Repairs	49.98	
GST Paid		
Total Expenditure	69,084.44	72,517.30
TOTAL (Balance + Income -Expenditure)	1,426.81	1,835.04
<i>less unrepresented cheques</i>	-	-
<i>plus unrepresented cheques from previous month</i>	-	-
Closing Balance	1,426.81	1,835.04
<i>Balance of Bank Statement</i>	-	-
<i>Difference</i>	-	-

Dressage Canterbury - Income and Expenditure	YE March 2016	YE March 2015
Squad Training Account 020820-0359529-01		
Year End March 2016		
<i>Opening Balance</i>	5,512.06	-
INCOME		
Transfer In	2,000.00	3,540.00
Lesson Payments	3,254.50	4,895.00
Entry Fees (should be in -00)	52.00	79.50
Interest Received	8.16	3.61
Fundraising	-	2,564.00
Sponsorship/Grants	-	5,000.00
Total Income	5,314.66	16,082.11
EXPENDITURE		
Transfer	52.00	555.50
C Weal Trainer	5,120.00	7,120.00
Airfares	2,826.00	2,241.00
Fund Raising Expenses	-	203.55
Misc	1,560.00	450.00
Catering	21.69	
Total Expenditure	9,579.69	10,570.05
TOTAL (Balance + Income -Expenditure)	1,247.03	5,512.06
<i>less unrepresented cheques</i>	-	-
<i>plus unrepresented cheques from previous month</i>	-	-
Closing Balance	1,247.03	5,512.06
<i>Balance of Bank Statement</i>	-	-
<i>Difference</i>	-	-

Dressage Canterbury	YE March 2016	YE March 2015	Notes
Income and Expenditure			
Judges Training Fund			
Account 020820-0359529-66			
Year End March 2016			
<i>Opening Balance</i>	3,578.70	676.29	
INCOME			
Transfer In	2,000.00	5,000.00	
Interest Received	20.20	20.41	
Training	40.00		
Total Income	2,060.20	5,020.41	
EXPENDITURE			
Transfer	675.00	400.00	To -00 cash to reimburse judges
Bank Fees	10.00	5.00	
Airfares	2,125.00	998.00	
Judge Training	483.00	715.00	
Total Expenditure	3,293.00	2,118.00	
TOTAL (Balance + Income -Expenditure)	2,345.90	3,578.70	
<i>less unrepresented cheques</i>	-	-	
<i>plus unrepresented cheques from previous month</i>	-	-	
Closing Balance	2,345.90	3,578.70	
<i>Balance of Bank Statement</i>	-	-	
<i>Difference</i>	-	-	

Dressage Canterbury Income and Expenditure	YE March 2015	YE March 2015	Notes
Membership Account			
Account 02-1266-0008557-001			
Year End March 2015			
<i>Opening Balance</i>	1,861.97	1,875.99	
INCOME			
Transfer In			
Interest Received	4.79	4.73	
Member Deposits	-	-	
Entry Fees	65.00	167.25	
Total Income	69.79	171.98	
EXPENDITURE			
Transfer	-	121.00	
Prize Money	-	65.00	
Total Expenditure	-	186.00	
TOTAL (Balance + Income -Expenditure)	1,931.76	1,861.97	
<i>less unrepresented cheques</i>	-	-	
<i>plus unrepresented cheques from previous month</i>	-	-	
Closing Balance	1,931.76	1,861.97	
<i>Balance of Bank Statement</i>	-	-	
<i>Difference</i>	-	-	

CANTERBURY DRESSAGE					
ALL ACCOUNTS - BALANCE as at 31 March 2016					
Account Name	Account Number	Maturity Date	Balance at 31 March 2016	Balance at 31 March 2015	Difference
General Cheque Account	02-0820-0359529-000		\$ 2,204.97	\$ 6,644.50	- 4,439.53
Major Event	02-0820-0359529-005		\$ 1,426.81	\$ 1,835.04	- 408.23
Judge Training Fund	02-820-0359529-066		\$ 2,345.90	\$ 3,578.70	- 1,232.80
Squad training	02-0820-0359529-001		\$ 1,247.03	\$ 5,512.06	- 4,265.03
Savings	02-0820-0359529-097		\$ 3,491.72	\$ 8,593.61	- 5,101.89
Membership Account	02-1266-0008557-001		\$ 1,931.76	\$ 1,861.97	69.79
Term Deposit	31759529-03001	8-Sep-14	\$ 5,424.18	\$ 5,424.18	-
Term Deposit	31759529-03005	25-Aug-15	\$ 13,510.10	\$ 13,510.10	-
		TOTAL	\$ 31,582.47	\$ 46,960.16	- 15,377.69

Major Event Manager Report – South Island Festival of Dressage

Another successful event run by a cohesive and committed team. Having entries closed off well in advance helped a lot, and ensured most things were completed and under control with a week to spare. There were several glitches, some with the schedule not having all conditions listed, some to do with the judges relating to the super 5. The event itself ran pretty smoothly with fantastic catering during the days by Robyn, and Mel VP for the evening meal on Friday. Jane Earl and Melanie Bruce organised the wine and nibbles for the riders meeting on Thursday night which was a nice gesture by Canterbury Dressage - still a pretty poor turnout though.

The weather was useful for keeping the dust down on the arenas, but unfortunately deemed the grass arenas unusable so were moved to the Eventing arenas - thanks to all those who helped Robin Savage and I do that. The riders meeting led to some discussion around only using the sand arenas, and rotation amongst other areas as well as dates was also bandied around. It seems that McLeans Island will again be the venue for next year, and the dates may vary. I will be unavailable to assist again unfortunately, so I thank the small group of people who are critical to running the events for their help to me personally, and I wish you all the best for the future competitions. I am happy to continue being the NEC representative, but understand if that needs to be someone closer involved.

Andrew Bruce

Judges' Officer

Canterbury Area Judges Officer Report 2015/16

A busy year for judges in Canterbury where a real focus has been placed on Training and Development. We have three new judges in the pipeline and to continue to keep this momentum and succession are hoping to have a few more join the ranks this year.

The South Island championships was involved in a new initiative by DNZ with the introduction of the Super 5 challenge and the same team of judges officiated on the same tests at the both the SI's and the Nationals and it was a great experience for both Jan Mitchell and Robin Haberfield to be involved in this. Congratulations to our judges who upgraded this year – the requirements take time and commitment and it is pleasing to see our judges wanting to expand their knowledge through the upgrading system.

Canterbury hosted a very successful SI judges and rider clinic with Australian 5* judge Susie Hoevenaars; with over 60 in attendance it was deemed one of the more successful and educational Clinics and we hope to have Susie back again this season.

Canterbury has 21 judges who between them judged in total 6200 registered and non-registered tests throughout last season, which amounts to an average of 295 tests per judge! We have a very influential and important role in the continuing development of dressage, and it's a role we all take very seriously, and this year we are planning further educational days that will involve both riders and coaches to ensure we are working in synergy together toward the same end and I look forward to sharing these plans as they develop further.

The discussion around judge's marks and differences in placings and scores continues on a global scale mainly due to the Media and the general public becoming more and more obsessed about judges' marks being identical, and there is much discussion amongst judges at all levels in every country. As the FEI Judge General Stephen Clarke states.....

“As long as we have human beings acting as judges we will never see the same picture, particularly when we are officiating from different positions around the arena”.

Riders appear to place more focus on placings rather than percentages gained, where-as judges place their focus on the %'s they have awarded. To have equal placings in a class where combinations are not entirely established at the level, so the %'s themselves are very close, mathematically the placings can never be the same under the current scoring system, where judges

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utilise either whole or half marks, and I am going to propose to the committee this season that we remove the judge's placings on the score printouts and just include the individual %'s and final placing.

I am sure our riders appreciate the long hours and many days throughout the season judges put into their sport; On the whole it's an extremely rewarding and enjoyable job, and all of us like nothing more than to see a well presented, and harmonious combination enjoying their dressage, watching their development and improvement, and being a part of the journey with them, and I would like to take this opportunity to personally thank each and every one of our judges in Canterbury for the time they have spent over the past season doing their best and for their huge contribution to the sport in Canterbury.

I have just returned from a month in Europe to fulfil my FEI requirements to enable and prepare me for the exam to become an FEI judge – it was an intensive and wonderful learning experience and I look forward to sharing this experience with you at an evening next month.

Providing clinics, education and judges development all requires investment so thank you to our riders for continuing to invest and support your sport via your entry and management fees.

As always, a big thank you to Karen, who has been a great support and help throughout the season. Looking forward, as always, to what the new season will bring.....

Linda Warren-Davey

Riders' Rep

Overall this season has been a smooth one going by the small amount of contact I have received from riders.

The queries that were brought forward included:

- Riding on grass at championships as opposed to using training arenas
- Confusion on whereabouts riders could ride at NEC when training
- Points prize and how points are allocated

I organised a yoga for rider's course which was held at the NEC. Unfortunately our instructor had to go to the UK a couple of times so we weren't able to complete the whole course but the classes we did went well.

One thing that was noted was the lack of Canterbury riders at the SI riders meeting. Hopefully this can be rectified next year when the meeting will be held at the SI Champs in Gore.

Best of luck to you all for the next season and also to the new riders' rep.

Chris Lovelady – Riders' Rep

Office Convenor

In general the on line entry system is working well, we do still have issues with entries for riders under 18 but this is due to "operator" error and not the system itself. I would like John and Vicki to email me a brief set of instructions which I can then email out to all those who struggle with the entry procedure.

We do still have some difficulty in finding enough help on occasion, the main problem at the moment is having sufficient help to put up the arenas on Thursday's.

There is some confusion and dissatisfaction over the new rules for riding at McLeans Island and it would help if the SINEC website could be kept up to date.

Miranda - Office Convenor

Scoring

With us now into our third season with "Entries Online" we have had, apart from when the phone line was cut, a hassle free season.

With the Championships being able to be controlled by the Scoring system we were able to have results and prize giving in record times.

I still feel it would be of great help if we were able to get someone else trained in all the systems but with so few championships, and it being so busy when they are on, the chances are very limited.

I would like to thank Aubrey and the other voluntaries that come in and help with the scoring as without them we would not get away as quickly each night.

Ken Wilson – Scorer

Steward Report

From the Stewards point the season has gone off well, we had 4 stewards present at the major competitions and 1 or 2 at all regular days.

We appear to be accepted by judges, officials and riders more readily than previously, but judges must take on board that they must act on what they see in the arena, telling us after the class is too late.

Possible improvements, we be officially given competition dates at start of season and perhaps Radios be available at all comps.

Robin Savage

NEC

It has been a busy year since joining the NEC committee, with visible changes around the grounds that are to be proud of. Some things were long overdue and we believe we have dealt with most operational requirements, and have recently formed a Strategic Planning Sub Committee from within the group. If I can remember correctly in a rough chronological order, we have replaced the kitchen in the hall, the timber fence surrounding the Hampton Oval and the top rail of the main Dressage Arena. The latter two with assistance from the disciplines, as Show Jumping stained the oval fencing, and the Dressage volunteers painted the Dressage fencing - thankyou to those people who helped out.

Steve the groundsman was employed full time after due consideration around costs versus outcome, and I think we can all agree that the grounds have benefited from having him full time. A good number of manure bins have been created around the parking areas to improve the cleanliness, and thanks must go to the concrete block supplier, Firth, and to Aubrey for organising the freight through MOVE Logistics. The pipe fencing that was damaged in the big winds a while back have now been repaired / replaced.

The largest project of the year, the new covered yard shed is now nearing completion, with only the internal yarding and soak pits to go. A bolt on to the shed, is the powered

camp sites which will cater for up to 40 campers on full campsite power, complete with water. To do this we are bringing in another power feed from McLeans Island Road, which we will also feed back to the new toilets and existing stables, to reduce load on current feed into the centre. The initial scope of the yard shed was to include an ablution area, but we have purchased two Portacom style buildings fitted out, and agreed a more central location would be better, so they will be sited soon behind the wash down bay, just through the gate. Between the lunging arena and the stable block, a relocated building is being erected which will potentially be able to host a farrier, a first aid room, and a vet or clean sport testing box.

Unfortunately some ongoing issues and a lack of cooperation led to the on-site caterer being terminated. We have since installed a Coke can vending machine outside the stable block, and are planning to install a larger machine with more options and eftpos functionality inside the catering shed once the seasons begin. These are a trial, but will hopefully fill a gap in the near future, with the disciplines now able to bring in their own caterers.

The Strategic Planning committee will be responsible for the viability, planning and management of any future projects to the centre. Currently still to do but are in the pipeline is the power upgrade, a tractor upgrade, and an automated pop-up watering system to the Hampton Oval. For some crazy reason I have also volunteered myself to coordinate the marketing / advertising of the Hampton Oval fencing, so if you know of companies who may be interested in having some signage please let me know, and I can forward them a proposal - once I create it.

Without sounding full of myself, I believe I have been very involved and relatively influential since joining the NEC committee (and Strategic Planning SC), in getting some of the things above cost effectively completed. I also feel I have contributed on behalf of the Dressage Group as best I can and I'm more than happy to continue in this role if the group so desires. Thankyou.

10 General Business

1. Use of the grounds – Several people raised the issue of not being able to use the grounds, namely the ReadyMix arena. It was felt that since Canterbury Dressage has paid so much towards these arenas, not now being able to ride on them seemed very unfair now the competition arenas were closed after the competition. There was much debate about the deterioration of the arenas if they were ridden on all the time, it was felt there would be no harm. Andrew was asked to take riders concerns on behalf of CD to the next NEC meeting

Meeting closed at 9pm

AGM Minutes – Wednesday 20 May 2015

SINEC McLeans Island – 7pm Meeting,

Present

Aubrey McRae (Chair), Melissa Kennett (minutes), Miranda Luddington, Gill Usher, Charles Usher, Viv Brien, Shannon Brien, Karen Daniel, Janet Ward, Helen Williamson, Kay Book, Ken Wilson, Jane Crichton, Jodie Lockwood, Kerry Sutherland, Jacq Nesbit, Angela McLennan, Jill Husband, Charlotte Mooney, Robin Habberfield, Brugs Nicholls, Catherine Smith, Ena Graham, Lynda Clark, Melanie Van der Pol, Nicki Ford, Anthea Dixon, Holly Merritt, Robin Savage, Sally Field-Dodgson, Andrew Bruce

Apologies

Linda Warren-Davey, Melanie Bruce, Richard Woerlee, Sue Woerlee, Jenny Scotter, Jude Greenslade, Soo Wells, Gael Kofoed

Minutes of the Previous Meeting

The minutes of the previous meeting held 14 May 2014 were confirmed as true and correct **Moved** Karen Daniel; **Second** Gill Usher

Matters Arising

Correspondence

- Inwards
- Linda Warren Davey – discussion paper on volunteers (attached)
It was agreed it would be a good idea to adopt a liaison officer for volunteers, there also needs to be some options available to suit various different people. This will be discussed further over the coming months
- Outwards

Reports

Chairperson AGM Report 2015

It has been an extremely busy year for Canterbury Dressage and I am pleased to be working with a great group of people on the committee. My thanks to the committee members for all the work you do behind the scenes and on competition days, without you, we would not be able to run such successful competitions.

I would like to acknowledge our major naming right sponsors, Conquer, Dunstan, Prydes Easifeeds, Rangiora Equestrian Supplies and Syncroflex. Without these sponsors we would not be able to run events of this calibre and we look to continue our relationship with each of them. My

Canterbury Dressage AGM 2016

thanks also go to the South Island National Accumulator Sponsors, Hatton Horsefloats and Zilco for continuing to support this popular series.

This year to assist with the costs of running Canterbury Dressage we have successfully applied for funding from trusts and these include:

- New Zealand Community Trust \$5000.00 (Training Squad Funding)
- Pub Charity \$2000.00 (Marquee Hire SIFD)
- First Sovereign Trust \$4548.99 (Judges Airfares SIFD) Returned

We have managed to run the year in profit although at times money was quite tight but through careful management by Mel this was achieved.

The training squad is to be congratulated on finishing the year with the required 3k balance in the account. Their fundraising initiatives and the BBQ at the events were very successful and well received.

HOY has moved its dates forward this year and Dressage NZ has also had to move the dates for the Nationals so these will now be on 4-7 Feb, which is a week before our planned SIFD. Moving HOY has affected all disciplines and Wendy Hamerton has kept me informed of the effect this would have on our event. At the planning meeting, I put to the SI delegates the option of having the SIFD the week before the Nationals or bringing it a further week forward. All but one of the delegates voted to keep it at the planned date. Wendy is also looking at the National Accumulators finals to be held in both islands similar to how the World Dressage Challenge is run. The same judges would judge at each event and we would share the cost of the judges.

The South Island Festival of Dressage in its new format was mostly well received by riders with great support from sponsors and an increase in the trade area. Most of the sponsors would only attend if they were placed in front of arena 1 as this enabled them to watch the higher level competitions. The right to have the trade stands in this area is not a given and now you must apply to have them at the end of the Oval. My thanks to Andrew and the Sub-Committee for work they did to put this event together.

The South Island NEC has completed a draft review of its membership structure. Dressage members currently pay \$120.00 (\$5,160.00) and with the one fee for all would now pay \$200.00. I believe the higher fee will reduce the number of dressage riders being members and only people who live close by and don't have an arena joining up. NEC currently has 43 dressage members, 37 Show Jumping and 118 Eventing members. I think it is timely that we look at our membership structure as we need to create a membership so you can join Canterbury Dressage and there are benefits of this and a feeling of belonging to a group. The loss of the newsletter has attributed to this so membership will be the main focus of the next committee meeting.

We will again be hosting the World Dressage Challenge and I look at the NEC at what has improved in the last year. Apart from no trees being felled, a new zip is the only thing I have seen as an improvement. The Kitchen in the hall does not meet our needs and need I speak about the yards, the ablution block and the condition of the arenas and their surrounds. It was welcome news from Robin a week ago that the new yards and ablution block are scheduled to begin construction in August and with our next major event being the World Dressage Challenge in November I would hope they would be completed by then.

Once again thank you to everyone who has contributed to the successful running of our group and the many competitions that we hold.

Aubrey McRae

Chairperson and Delegate for Canterbury Dressage.

Moved Aubrey McRae; **Second** Kerry Sutherland

Finance Reports attached Moved Melanie Van der Pol; **Second** Charlotte Mooney

Event Manager – Major Events 2014/2015 – Andrew Bruce

Both Canterbury Champs and Sth Islands ran relatively smoothly and were financially viable. The change in dates for the Sth Islands caused some initial concern, but the benefits far outweighed the negatives, and the Sth Island riders meeting endorsed the continuation of the Thursday to Saturday format.

As per previous event, improvements can still be made to the coordination, and the end product, which have been tabled and will be considered. Some concern still is the lack of support for the events by Canterbury based riders, to volunteer their time to help out and attend the riders meeting, prizegiving and BBQ's.

The trade village worked well and created an area to watch from; just need to give something more back to the sponsors in way of foot traffic. It was great to have a saddlery back on site for the event and Aubrey did a great job organising additional funding through trusts.

The calibre of attending judges needs acknowledging also, as although bringing the judges in is a large portion of the event expenditure, improving the quality of judging will pull the sport forward. I hope the riders see the benefit, and enjoy all facets of attending the premier event in the Sth Island.

Thanks to everyone involved in the sub-committee for their efforts in putting the event on; it is surprising how much time and effort goes on in the background

Canterbury Area Judges Officer Report – 2014/15

Canterbury has 25 official judges and two more working toward becoming official. Some judges continue to compete, and judge when they can, with a large group solely focussing on judging. These official volunteers judge at all graded and ungraded Dressage NZ competitions in Canterbury as well as further afield, at two other local groups in North Canterbury and at local pony club and eventing shows. It's quite a responsibility and requires commitment and dedication, even more so in an environment where the demand for total transparency and culpability is increasingly becoming more important.

The end of 2014 saw Gill Usher retire from official duties, and she has taken to stewarding and TDing with much enthusiasm. Gill was given a lovely farewell, at the end of the Canterbury Championships, and we are delighted she is still keeping her hand in passing her knowledge and experience onto those riders at the early stages of their dressage careers.

The beginning of this season saw the upgrading requirements for all judges being raised considerably, and this was introduced so that NZ judges are better equipped for the ever increasing demands that are placed upon us from within the sport, as well as enabling us to be more educated and confident when judging and discussing our scores with riders, owners etc. It's a positive move for the sport, and although has presented its challenges in Areas throughout NZ, I have been working individually with judges putting strategies in place to progress their

advancement. To this end, I am in discussion with the other South Island AJO's regards holding an additional registered Level 1 and 2 competition this winter for pre- list 5 and List 5 judges throughout the South Island to predominantly focus on meeting their requirements for upgrading to List 4.

A South Island Dressage Judges Scholarship was introduced this year from a private and anonymous supporter, and consists of two \$500 scholarships being made available over the next five years, to assist South Island judges with their personal education and development. I am proud to be one of the administrators of the fund, and delighted to be a part of this initiative.

The judges organising team in Canterbury works hard to ensure the level of judging is consistently high, and always improving, which is of benefit to not only the judges themselves, but our riders, and the sport as a whole.

I would like to take this opportunity to thank the Canterbury Dressage Committee for investing in the future of its judges by providing financial assistance for our judges to gain out of area experiences when appropriate. It is really appreciated, and several judges have taken advantage of this throughout the season.

And to Karen, thank you again for continuing to be the best 2IC.

Linda Warren-Davey
May 2015

Scorers Report 2014/2015 – Ken Wilson

Well I must say that this last season was in many ways interesting from Scoring. The general everyday running of the scoring mainly ran very well apart from a small hick-up on day one of the South island where some judges seem to jump positions and ended up with wrong scores against wrong judge. This has happened very rarely and is easily fixed if it is change prior to scoring for the class starting and I usually check these at start of day.

I still think we should get more people to volunteer as presently there are only a half dozen who help all the time and especially with the collecting of papers the scoring falls over if papers are not collected! This could easily be done by our younger riders as I do not see what they usually volunteer to do anyway.

I have agreed to continue for another season, but not the Winter series or any days that will cost me at the shop, but again I am calling for someone to stand up and learn it cannot be all left to Aubrey as he has other jobs each day as well.

NEC Report to the Canterbury Dressage Annual General Meeting , 2015

The past season has been a case of highs and lows for the NEC Committee. Firstly, we were given the impression that our application for considerable funding for the development of the facilities at the NEC would be looked at very favourably. We were asked to submit the total development plan and the associated costs, and a business plan to show our ability to maintain the facilities in the future. However, when the application was lodged, the National Board of the Community Trust decided that they couldn't justify such expenditure. So, many hours of time, discussion, and effort yielded very little. This has caused a lot of frustration and disappointment for those of us involved in the process.

We still have the plans for development, but now we have had to break them down into more manageable chunks. The first project will be the erection of more covered yards with ablution, First Aid, and veterinary facilities. This involves the need to have water and electricity available, which means increased power to the NEC and cabling to the new block, plus a water supply to the block. The start date for this project is hopefully, August, but this is dependent on funding applications being successful.

We are very aware of the need to continue with maintenance on our existing facilities. We are looking at replacing the fencing around the Hampton Oval and the all-weather dressage arenas. Up-grading the “new” practice arenas is also a priority, along with better watering capability.

The Committee has introduced a new membership scheme which aims to have one membership for everyone. People have to realise that the only income the NEC receives is from members and ground fees. If everyone wants better facilities, then we need increased income.

A Manager and groundsman have been appointed viz Fiona Gillies and Steve Irwin. They have been working for just over a month. Hopefully, we can establish a good working relationship with them for the benefit of both parties.

I believe the Committee is now working much better as a team, with less inter-discipline rivalries. The members of the committee are more focussed on the greater good of the whole NEC, rather than their own discipline’s wants.

Robin Haberfield

CD Representative on the NEC

Riders Liaison Report 2015 – Kerry Sutherland

Main concern from Riders is the state of the arenas at McLeans Island. The surfaces they are riding on is generally of much higher importance to riders than fences and plantings around them

Report on Canterbury Dressage Squad to the AGM of Canterbury Dressage, 2015.

This season was the third time we have run a squad system to enhance the performance of Canterbury riders in competition. Each squad member had the opportunity to have 16 lessons with Christine Weal. Canterbury Dressage paid for half the lessons and the individual member paid the other half. Air fares were paid by Canterbury Dressage and accommodation was shared among members.

The squad members organised the barbecues at Canterbury Champs and the South Island Champs, which raised over \$2000. The squad are also organising the Winter Series. There has been good leadership within the squad, with all members contributing.

One criticism this year, has been that the squad was left to themselves too much during the season, with little input from the Committee. However, this was what was asked for, in that the squad would be self-managed. We feel that there needs to be a co-ordinator from outside the squad who is the go-to person. There could have been better communication within the group/committee and with Christine. Better planning and goal-setting for individual squad members was lacking somewhat.

However, a positive is that the squad environment brought members together as a team, something that is usually lacking in equestrian sports.

Recommendations: (if present format is to continue)

1. The squad needs to be formed earlier
2. The rules for the squad need to be reviewed and made as clear as possible
3. IPPs need to be established at the beginning

4. Start with a weekend camp – ride a test or have a lesson, and from that , the IPP established in consultation between rider, trainer, and selectors
5. Mid-season and end-of-season review of progress against the IPP

Thoughts

1. Is this the best format for the squad?
2. Are we attracting the riders we would like to see benefit from inclusion in the squad? If not, how do we achieve this?

Robin Haberfield, Brugs Nichols, Linda Warren-Davey

Appointment of Committee

- Chairperson – Aubrey McRae
- Vice Chairperson – Kerry Sutherland
- Treasurer – Melanie Van der Pol
- Secretary – No nominations
- Office Convenor – Miranda Luddington
- Judges Officer – Linda Warren Davey
- Schedules/Programmes – Group to be appointed after Conference (Anthea Dixon happy to assist with this)
- Sponsorship/publicity – Linda Warren Davey /Jacq Nesbit
- Training Convenor – No further need for this role
- Riders Liaison – Chris Lovelady Nominated by A McRae Seconded by Mel van der Pol
- Event Manager – Local days – Viv Brien
- Event Manager – Major Events – Andrew Bruce

1. Appointment of other roles

- Delegate – Aubrey McRae
- NEC Representative – Vote Andrew Bruce 12; Robin Habberfield 11 – Andrew Bruce appointed
- Assistant to Judges officer – Karen Daniel
- Scorer/results – Ken Wilson
- Draw – Holly Merrit
- Judges Boards – No nominations
- TD/Stewards – Jane Robertson
- Arenas – Measuring – Joan Adair
- Arenas –Putting up – Robin Savage
- Writers Coordinator – Charlotte Mooney & Shannon Brien
- Catering – to be discussed at next committee meeting
- Website – Helen Maskery & Gael Kofoed
- Facebook – Linda Warren-Davey & Jacq Nesbit
- Points Prizes – Helen Williamson
- Date at the gate – Kerry Sutherland & Melissa Kennett
- Signatories for cheques – Aubrey McRae, Melanie Van der Pol & Trish McKewon

2. Awards

- Canterbury Dressage Silver Salver – Winner of points prize – Holly Merritt
- Huntaway Trophy (donated by Sally Field-Dodgson) – Holly Merritt
- Kaye Fissenden Memorial Trophy (donated by Jill Gould) for outstanding contribution to Canterbury Dressage – Ena Graham
- The Judges Bell (donated by Linda Warren-Davey) – Karen Daniel
- Falk Family Trophy – pony with the most points during the season – Georgia Allison

- Susan Edwards Memorial Trophy (donated by Rhonda Quinn) – accumulator for level 2 & 3 Musical Freestyles – Nicki Ford

General Business

NEC Membership fees

Thanks all for the feedback, Aubrey is compiling a report to send through to the NEC committee on behalf of Dressage

Judges Fund

Moved the fund be topped up to \$5000 **Moved** Gill Usher **Second** Karen Daniel

Training Squad

Moved Canterbury Dressage to contribute \$2000 to the squad account, this is reliant on the squad receiving external funding as last year **Moved** Sally Field-Dodgson **Second** Melanie Van der Pol

Selectors and Criteria for the coming year to be discussed at the next committee meeting

DNZ Rules Officer

Dressage New Zealand has a new Rules officer, who is very good, looking to revamp the dress code rules

Meeting Closed 8:45pm

Volunteers in our Sport – Catalyst for change

There has been much discussion this year at Committee level about the lack of voluntary help on competition days. There is also much concern around many of the tasks being left to the same small group, mostly at the end of the competition day, which is unacceptable and becoming untenable.

This led me to ask riders through social media what their thoughts were on this issue and if they had any suggestions to improve the situation.

This also led me to do some research, to try to provide some answers, or at least some points for discussion.

As we all know volunteers make a significant contribution to the running of sport in NZ, but *the ever-increasing demands on people's spare time impacts and places strain on their availability and commitment to volunteer work. The nature and quality of the volunteer experience is also a factor. From research, we know that volunteers are looking for more effective and efficient systems and processes for managing their work.*

Volunteers are very special people and more effort must be made to keep them involved and engaged. By looking after our volunteers and providing them with greater support, we are not only showing them how much we value them but we are increasing the chance that they might continue to support sport and recreation in some capacity.

I believe we should identify and focus on the above statements within our own culture to ensure all of our volunteer's needs are being met. People want to be involved in their sport in different ways, with varying commitment levels. Not everyone wants to be a committee member, a President or a Steward.

Volunteers in sport can be *divided into nine separate segments* (demographics) which have been identified by the ways volunteers choose to interact with their sport.

And there are different ways to engage, motivate and inspire the people that belong to the various segments. Who would have thought there was so much to the volunteering role in sport!

In conclusion, the research paper identified some recommendations that we could adopt to grow our volunteer base.

Common across all sport volunteers is the expectation or hope of some kind of appreciation. Many volunteers do not want direct recognition for their volunteering efforts, but do want to feel good about giving up their time. This also has implications for potential sport volunteers who may be more likely to volunteer if they know their efforts will be appreciated. (SPARC)

Any volunteering strategy needs to build in adequate social times and give people who work together the ability to have fun with one another. It is critical to retaining volunteers that the right balance is achieved between structure and efficiency and fun and social times (SPARC)

The research document is over 20 pages and I have selected just a few ideas and themes that could apply to our situation.

The Feedback from my social media post is as follows –

- Some riders believe (rightly or wrongly) that they are already contributing enough, by paying ever increasing entry fees, administration fees, ground fees etc.
- Some riders want to be told, where to go, what to do, and how long for
- Some riders would prefer a cash option – if they can't help today, they pay extra
- Some riders would like other riders who don't help to be fined or entries refused!
- Some riders would like to pay more so that the committee can pay outside organisations like pony clubs
- Some riders have offered help but never had any feedback or contact
- Some riders are time poor and feel they are unable to help and would prefer to just pay extra

If we look at our competition day volunteer base that we are trying to engage with and motivate (competitors) that are not involved in other roles within Canterbury Dressage, this particular segment (demographic) prefer a small role on the day for a specific amount of time.

Suggestions for discussion –

- Volunteer liaison - A new position is created which will be responsible for facilitating and organising our Volunteer base.
- Each month riders are selected, on a numerical basis (registration number), and given specific task/s. They are contacted by their preferred method of contact, email or text or phone call, and notified of their allocated task. They are required to respond by a specific date prior to the competition.
- The Task list is also published on social media sites and on the results board on the morning of the competition
- Those riders that are unable to complete their task are given the option of transferring over to the next competition day OR they can voluntarily pay an amount (\$25 - \$40 have been suggested) to forfeit their task.
- We would include the above in the conditions of our schedules.

Appreciation

- The names of all the rider volunteers are entered into a draw at the end of each season.
- There could be five draws – Suggestions include a free entry fee to a local day, free entry fee to a championship show, a free year's ESNZ membership fee, free yard for the duration of a 2 day show, free entry fee to the Nationals.
- We could also introduce a Volunteer of the Year award.

If we undertook this, each rider would only have to assist once a season!

If we adopt the above, or something along similar lines, it will require managing, but also will provide structure, improved communication, acknowledgement and recognition which are some of the recommendations suggested by SPARC to *engage more volunteers in activities*.

I would also like to propose a sub-committee be formed to re-assess the current membership situation, particularly with the proposed changes in the Equestrian Centre structure and re-define

the philosophy of our Group – including membership, our culture, do riders feel they belong?, and how we perceive the future and growth of Canterbury Dressage .

Linda Warren-Davey

May 2015

Please Note - The above paragraphs in italics are quotes from the following source.

<http://www.sportnz.org.nz/assets/Uploads/attachments/managing-sport/officials-and-volunteers/Finding-and-Keeping-Volunteers.pdf>

